

Established February 14, 2006

Revised: April 20, 2021

JIS Certification Bodies Association

Regulations

(Name)

Article 1 This council shall be called the JIS-Registration Certification Body Association (abbreviated as "JISCBA").

(Objective)

Article 2 The purpose of this association is to improve the quality of certification activities and the status of registered certification bodies through mutual cooperation, exchange, and necessary activities among members as well as utilizing its network, and to promote the development of the JIS Mark scheme, thereby contributing to the dissemination and development of industrial standards.

(Service)

Article 3 The Association shall conduct the following activities in order to achieve the purpose set forth in the preceding Article.

(1) Collection of information and materials on the conformity assessment system under the Industrial Standardization Act and dissemination to members

(2) Responding to Common Issues to Improve the Reliability of the JIS Mark System

(3) Dispatch of representative committee members to official committees requested by administrative organs, etc.

(4) Communication with stakeholders

(5) Other activities necessary for the achievement of the purposes of the Association.

(Members)

Article 4 The Association shall consist of the following members who agree with the purpose set forth in Article 2.

(1) Regular member

Accredited organization as Certification Bodies based on the Industry Standardization Law

(2) Associate Members

Organization that applied for registration as a registered certification body based on the Industrial Standardization Law

(Special Members)

Article 5 Special Members shall be bodies or persons other than those with membership qualifications stipulated in the preceding article who are designated by the board of secretaries and have been requested to join the Association as contributing to the development of the Association

2. A special member may attend general meetings, secretariat meetings, committee meetings, etc. and express his/her opinions but does not have a voting right.

(Procedures for Entry and Exit from Membership)

Article 6 The admission to and withdrawal from the membership of the association shall be notified in writing to the representative secretary.

2. Admission and withdrawal shall be approved by the board of secretaries.

In addition, in the event that an associate member becomes a regular member, a notice of withdrawal from associate membership by the associate member shall not be required.

3. In the event the requirements stipulated in Article 4 are lost, the Member shall be deemed to have withdrawn from the association.

(Expulsion)

Article 7 When a member or a special member falls under any of the following items, he/she may be expelled by obtaining a resolution of the general meeting after the approval of the board of secretaries.

Provided, however, that the following Item (4) shall not apply to special members:

(1) In the event it is deemed to be significantly contrary to the purpose set forth in Article 2.

(2) When he/she is deemed to fail to fulfill the duties stipulated in Article 8.

(3) When it is found that the person has violated Article 9.

(4) Failure to bear the costs set forth in Article 25 (1);

(Duty of Members)

Article 8 The Members of the Association shall have the following responsibilities in order to achieve the purpose set forth in Article 2.

(1) Comply with the Regulations, the decisions of the General Meeting, and the decisions of the board of secretaries.

(2) Respect ethics and ensure the reliability of certification activities.

To this end, we have a documented code of ethical conduct.

(3) Ensure the independence and fairness of certification, and ensure a

mechanism to ensure these.

(4) Observe Japanese national laws and respect ISO/IEC standards (including Guide) and IAF Guidance for product certification.

(5) With regard to commercial transactions, the autonomy of each organization shall be respected, and fair and free competition shall be promoted.

2.Paragraph 1 above shall apply mutatis mutandis to special members.

(Confidentiality)

Article 9 Any Member and Special Member of the Association shall use the information obtained through the Association solely for the purpose set forth in Article 2 and shall not divulge such information to any third party.

(Officer)

Article 10 The following officers shall be assigned to the Association.

(1) Up to 10 secretaries

(2) 2 or 3 auditors

(3) Of the secretaries, one shall be the representative secretary and one shall be the deputy secretary.

2. The secretaries and auditors may not mutually interfere.

(Secretary)

Article 11 The secretary shall be appointed from among the regular members at the general meeting provided for in Article 20.

2. The Representative Secretary and the Deputy Representative Secretary shall be elected by mutual vote from among the secretaries at the board of secretaries.

3. The Representative Secretary shall represent the Association and supervise the operations.

4. The Deputy Representative Secretary shall assist the Representative Secretary and administer the affairs.

When there is an accident in the Representative Secretary or when there is a vacancy in the Representative Secretary, Deputy Representative Secretary shall perform Representative Secretary's duties on behalf of the Representative Secretary.

(Auditors)

Article 12 The auditors shall be appointed from among the members at the general meeting provided for in Article 20.

2. The auditors shall audit the accounting of the Association and report the results thereof to the general meeting.

3. The auditors may attend the board of secretaries and state their opinions.

(Term of Office of Officers)

Article 13 The term of office of Officers shall be two years.

Provided, however, that reappointment shall not be precluded.

2. Notwithstanding the provisions of the preceding paragraph, the term of office of an officer who is appointed to fill a vacancy or additional staff the number of officers upon resignation, etc. of an officer shall be the remaining term of office of officer or other current person.

(Dismissal of Officers)

Article 14 When an officer falls under any of the following items, such officer may be dismissed by a resolution of at least two-thirds of the secretaries.

(1) When an officer is found to be unable to perform his/her duties due to mental or physical disorder; or

(2) When an officer is found to have committed a breach of his/her obligation in the course of his/her duties or any other action inappropriate for an officer.

2. When dismissing an officer pursuant to the provisions of item (2) of the preceding paragraph, said officer shall be notified in advance, and an opportunity for explanation shall be given to said officer at the secretariat

meeting where a resolution for dismissal is to be made.

(Remuneration for Officers)

Article 15 An officer shall be without remuneration.

(Secretariat)

Article 16 The Secretariat shall be established in the Association for the purpose of administering the affairs.

2. The work of the secretariat may be entrusted to an outside organization by a resolution of the board of secretaries.

(Board of Secretaries)

Article 17 The Board of Secretaries shall be established in the council.

2. The board of secretaries shall consist of the secretaries.

3. The Chairman of the Board of Secretaries shall be the Representative Secretary.

4. The Board of Secretaries shall be held as necessary.

Article 18 The Board of Secretaries shall review, decide and enforce the matters concerning the operation of the Association and the matters stipulated in Article 3.

Activity plans, income and expenditure plans, and other necessary matters shall

be proposed to the General Meeting.

2. The board of secretaries shall be constituted by the attendance of two-thirds or more of the total number of members, and the proceedings shall be decided by a majority of the secretaries present, and in the case of a tie, by the chairman.

3. The holding form of the board of secretaries shall be recognized by the representative secretary from among the three forms of the collective form, the remote form utilizing WEB or TV, or the combination of the assembly form and the remote form, or the written deliberations.

4. In adopting a remote form, the Secretariat must ensure in advance that all participants of the membership of the Board of Secretaries are technically able to participate.

5. In the case of emergency or minor cases, written deliberations may be conducted with the approval of the representative secretary.

In this case, the Secretariat sends the bill to the members of the Board of Secretaries for their opinions.

The Secretariat shall summarize secretaries opinions and decide by written vote of the members of the Board of Secretaries.

In the case of the same number of pass/fail, it shall be decided by the

representative secretary.

Article 19 A secretary who is unable to attend a board of secretaries may have a previously registered agent present and delegate a vote.

2. The secretary shall submit a power of attorney to the representative secretary when he/she has non-registered agent to be present on behalf of a registered agent.

(General Meeting)

Article 20 A general meeting shall be an ordinary general meeting or an extraordinary general meeting.

2. An ordinary general meeting shall be held once a year.

The general meeting may be held on an extraordinary basis by a decision of the board of secretaries.

3. Members may propose the holding of general meeting and agendas.

Any member who wishes to submit a proposal shall submit the proposal to the Secretariat.

4. The general meeting shall be convened by the representative secretary.

5. The representative secretary shall act as the chairperson of the general meeting.

6. The general meeting shall deliberate and resolve the following matters:

- (1) Business reports and financial statements
- (2) Business plan and income and expenditure plan
- (3) Matters to be proposed by the Board of Secretaries and by the members
- (4) Appointment of Secretaries and Auditors
- (5) Change of Regulations
- (6) Expulsion of a member
- (7) Dissolution of the Society

Article 21 The general meeting shall be held by the attendance of at least two-thirds of the members.

2. Decisions at the general meeting shall be made by a majority of the members present, and in the case of a tie, the chairperson shall make a decision.

3. The general meeting may resolve only the matters notified in advance.

Provided, however, that this shall not apply if the business is urgent and a resolution of two-thirds or more of the members present has been adopted.

4. Genral meetings shall, in principle, be held in a collective form.

Provided, however, that the meeting may be held in a remote type using the web or TV, or in a combination of a collective form and a remote form, or may

be a written deliberation, if approved by the Board of secretaries.

5. In adopting a remote form, the Secretariat shall ensure in advance that all members of the General meeting are technically accessible.

Article 22 A member who is unable to attend the general meeting for unavoidable reasons may exercise his/her voting right in writing or by proxy with respect to the matters notified in advance.

2. A member who exercises the voting rights pursuant to the provisions of paragraph 1 shall be deemed to have attended for the operation of the provisions of paragraphs 1 and 2 of the preceding Article.

(Committees, etc.)

Article 23 The Association may establish committees, liaison meetings, etc. necessary to carry out business activities by obtaining a resolution of the Board of Secretaries and conduct research and study.

The provisions concerning the operation of committees, etc. shall be determined separately by the Representative Secretary after obtaining a resolution of the Board of Secretaries

(Activity Year)

Article 24 The activity year of the Association shall be from April 1 to March 31

every year.

Assets

Article 25 The assets of the Association shall consist of the following:

(1) Revenue from membership fees collected from members by resolution of the general meeting based on a draft income and expenditure plan prepared by the Board of Secretaries.

(2) Other income

(Change of the Regulation, Dissolution, etc.)

Article 26 A resolution of the general meeting shall be obtained if the Regulation is to be changed.

Article 27 When the purpose of the Association has been achieved, this Association may be dissolved by obtaining a resolution of the general meeting.

2. In the event any residual assets exist at the time of dissolution, such assets shall be donated to an incorporated foundation having a business purpose similar to that of this Association with a resolution of the general meeting.

(Other)

Article 28 Necessary matters concerning the implementation of this Regulation may be determined separately by the Representative Secretary by obtaining a

resolution of the Board of Secretaries.

Article 29 The language of this Association shall be Japanese.

Supplementary Provisions (February 14, 2006)

(Effective Date)

1. This Regulation shall come into force on February 14, 2006.

(Transitional Measures)

2. Notwithstanding the provisions of Article 13, the term of office of an officer appointed in the year of the inauguration of the Assembly shall be until the date on which the next officer is elected at an ordinary general meeting held in FY 2008.

3. Notwithstanding the provisions of Article 24, the fiscal year of the inauguration of the Association shall commence on February 14, 2006, and end on March 31, 2007.

Supplementary Provisions (April 7, 2009)

(Effective Date)

1. The Regulations as amended on April 7, 2009 shall come into force as from April 1, 2009.

Supplementary Provisions (April 20, 2021)

(Effective Date)

1. The Regulations as amended on April 20, 2021 shall come into force as from April 1, 2021.